

## Partner and Subcontractor Register's Privacy Notice

### 1 Register controller

Parmaco Oy (2465039-0)  
Haarlankatu 4 F  
33230 Tampere

### 2 Contact details of register matters

Tel. +46 823 54 55  
stockholm@parmaco.se

### 3 Register name

Partner and Subcontractor Register

- passage monitoring of subcontractors
- supplier register
- project organization

### 4 Purpose and justification of processing data

Persons registered in the register are connected to the register controller due to a partnership or subcontracting.

The purpose of processing this personal data is to manage operative matters at Parmaco, such as project management and business management.

Processing personal data is justified by an agreement, lawful duty or justified business interest of Parmaco in form of business management and business monitoring and development.

### 5 Register content and groups of registered persons

The register contains following personal data about the partners' employees:

- name
- phone number
- company information
- home address
- e-mail address

The register contains following personal data about subcontractors' employees:

- name
- date of birth

- presence and access control information at work site or at Parmaco's working premises

### 6 Regular information sources

Primarily the source of registered information is the contact person or the concerned worker of the concerned partner of subcontractor. Other sources are used within legal boundaries.

### 7 Regular information disclosure

Personal data is not transferred outside EU or EEA.

Obligated and allowed by the law, information is regularly disclosed to authorities such as tax collector. Parmaco may also disclose information to its partners in order to fulfill legal or agreement based duties.

### 8 Data transfer outside EU or EEA

Personal data is not transferred outside EU or EEA.

### 9 Register protection principles and data storage time

Manual material is stored in locked premises with limited access.

Information stored in electronic format is kept in Parmaco's information systems, where technical and programmatic means are used to ensure information security and to supervise usage of the information. Access rights are limited to determined persons in extent necessitated by one's duties. Every person using registered information is bound by obligation of confidentiality.

Personal data is stored as long as needed to serve its purpose, considering storage times set in the law.

### 10 Rights of registered person

Registered person has rights under the regulation EU 2016/679. Registered person has a right to see all information about him/her

stored in the register, and to demand register controller to rectify and remove all information about him/her. In addition, the registered person has a right to restrict processing and transferring data and a right to cancel the consent to register and process data about him/her any time without the cancellation without affecting the lawfulness of consent based data processing before the cancellation.

The requests concerning this matter must be delivered written or personally to a superior.

The registered person has a right to make a complaint about processing of personal data to the supervisory authorities.